

# **The Oak Tree Parent Code of Conduct**

## **A Code of Conduct for Parents, Carers and Visitors**



### **Rationale**

The Oak Tree Federation has welcoming, supportive and inclusive schools and it is important that all members of the school community work together. We depend on the entire school community to help us maintain and improve our children's learning. We are very fortunate to have supportive and friendly parents and carers.

Our parents/carers recognise that educating children is a process that involves partnership between home and school and understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons, we welcome and encourage parents/carers to participate fully in the life of the school, through avenues such as parent forums and the Friends of Firle/Laughton School Association.

The purpose of this code is to provide a reminder to all parents, carer and visitors about expected conduct to ensure a safe and positive school environment for our children.

### **Respect and Concern for others and their rights.**

Parents and carers are allowed **on to school premises** by permission of the school; this may be withdrawn if necessary. We expect parents, carers and visitors to show respect and consideration for others by:

- Supporting the school ethos by setting a good example in their speech and behaviour towards all members of the school community;
- Being conscious of other parents/children when talking so as not to offend in any way;
- Allowing plenty of time so that children arrive ready for a punctual start of the school day, to avoid disruption to their learning and that of others;
- Respecting the school environment, including keeping the school tidy by not littering;
- Parking carefully and in good time for the safety of the children, yourself and other road users, and not parking, waiting or stopping in no-parking areas.
- Not bringing animals onto the school grounds for health and safety reasons, unless for educational purposes and with the prior permission of the school.

In order to support the ethos of the school, we will not tolerate:

- Using offensive language or displaying temper;
- Threatening, aggressive or intimidating conversations or behaviour towards another adult or child.
- Abusive, threatening or damaging emails, phone, text or social network messages relating to the schools;

- Using tobacco, or being under the influence of alcohol or drugs on the school premises;
- Damaging or destroying school property;
- Disruptive behaviour which interferes with teaching, learning or administration of the school.

### **Potential Actions Taken:**

The Executive Headteacher and Federation Governors could take the following actions and adverse behaviour may be reported to the appropriate authorities: (the order of these actions may vary depending on the situation)

- Verbal Warning.
- Written Warning.
- Prohibit an adult from entering the school grounds to safeguard our school community. The duration of ban will be dependent on the situation.
- In the event of non-compliance with a banning order, the school would work with the police or other relevant authorities to enforce any orders or take such further action as appropriate (this may include the enforcement of a restraining order to restrict access to the school site.)

If an incident happens off the school site, parents have the right to report this to the Police.

### **Review**

The governors will review this policy every two years. The Governors may, however, review the policy earlier than this if the government introduces new regulations or if the Governing Body receives recommendations on how the policy could be improved.

Signed by:

Chair of Governors:

Executive Headteacher:

Date: December 2019 The policy will be reviewed in December 2021.