

LAUGHTON SCHOOL ASSOCIATION

Friday 19 January 2017 | At school | 8.45am

Minutes of the meeting

Present

Alistair Parsons	Vice Chair
Corina Buckwell	Secretary (Joint)
Jo-Ann Shettle	Treasurer
Nicky Anstiss	Catering Co-ordinator
Vicky Brown	Deputy Head Teacher
Miss Mandy	Yr 5 & 6 teacher
Warwick Bilton	
Rachel Walton	
Natalie Boyd	
Sarah Shaw	
Liz Fradd-Gilbert	
Ali Dale	
Ellen Thomas	
Jane Alford	
Margaux Allfrey	
Michelle Aloof	
Ruth Lilley	

Apologies

Stefan Vassall	Secretary (Joint)
Rachel West	Head Teacher
Gemma Burleton	
Mikki Sidebottom	
Sara McGowan	
Lynne Rule-Peters	
Jess Lawrence	

Secretaries Report

The previous minutes were checked, actions checked and then they were signed;

The following points were made;

- Nicky Anstiss said that she would 'support' the Vice Chair but isn't a 'joint vice-chair'.
- Alistair expressed thanks to James for donating the new hose.

Events Report

Christmas Shop – It was agreed that this had gone very smoothly and thanks to all for their help, especially since several people had fallen ill and we were without Lynne. We sold more presents than last year and stocks were good.

Action – as usual we could have done with more presents for men and chocolates

Christmas Concert

Hamper Raffle – Corina and Margaux thanked everyone for their donations and were delighted that some teachers won them this year. They agreed that it is a fun event to organise and make the hampers.

NB - It is a very good idea to announce that the draw will be made at 3.30 which gives people a chance to look around the classrooms first. Nic Jackson and Holly Hallam helped too and will be able to advise next year.

Grotto – made about £80 and was very smoothly run. Special thanks to Jia and Issy who acted as 'elves'.

Mince Pie Teas – Nicky said thanks to her team, especially because they covered up a 'glitch' in service so that no one noticed. All in all everyone was very busy and we probably made more than last year. NB – It was also good having the stage at the classroom end of the hall.

Vote – Nicky asked for the usual £20 donation from profits towards the LGC fund. Agreed.

Hall Blinds

Allistair demonstrated the new remote controlled blackout blinds in the hall roof. All the blinds are now installed and they were all donated for FREE. Enormous thanks to Lou Eldon for her hard work in getting them and Mr Herdman for installing them.

Treasurer's Report

Jo Shettle said that we have money in the account including the £3k reserved for the laptops and iPads agreed last meeting. The annual return has been submitted. Our total income for the year was £10,669, our total expenditure was £7,610

There was discussion as to how the school is reimbursed – Mrs Miller orders the equipment through the usual channels and invoices the LSA for the money.

The uniform account merging and the bank account changes haven't happened yet because of the Xmas break, but is in hand.

James has very kindly donated the hose for the sensory garden.

Please make sure Jo receives all receipts as soon as possible so your money can be refunded.

As at 16/01/17

Balance in Main Account	£3,188.38
Balance in Events Account	£3,164.58
Balance in Uniform Account	£780.06
Balance in Savings Account	£1,869.16
Petty Cash/Float	£124.06

Income:

Christmas shop - £449

Christmas Concert - £500

Expenditure:

Christmas event expenses - 253.87

Santa's presents to each class - £207.98

PTA UK membership - £105

Replacement frames - £10

Monies to go out:

IT for KS1 and Reception £3,000.00 (Tony Shettle would like to help)

Headteacher's Report

Mrs Brown said that Mrs West apologised that she was unable to attend;

- The school wanted to say a big thank you to the LSA for making Xmas so special (and especial thanks from Mrs West for winning the hamper!) the Christmas Concert is such a lovely event.
- The lap tops and iPads are currently on order and the ICT man will be in to set them up soon. The new workstations in KS1 will be an integral part of the children's learning.
- The school strongly encourages every parent and stakeholder to take part in the formal consultation on Federating with Firle School. There has been information sent to each family, but there are two meetings/presentations to attend too;
 - 24 January – 6.30pm – Laughton School
 - 25 January – 9.00am – Firle School

The staff have had the same presentation and Mrs Brown said that it is really important to respond to the consultation document and have your say.

- The staff would like to extend sympathy to Lynne and her family and acknowledge everything that David did for the school. He will be sorely missed.
 - Ringmer Library – the children supported the campaign to save the library and many chose to write letters during their Golden Time. They were all delivered to the consultation and any updates would be appreciated.
 - There was an INSET day on mindfulness and wellbeing. Nutrition came up, especially sugar. We are encouraged to look for 'sugar swaps' and fewer sweet items for events such as the pancake breakfast. There was a general discussion about how to improve on this. There is also a plan to run a Healthy Workshop for the children and another for parents. There was a discussion about the best time to do this.
- Action – Class reps to canvas ideas on times. Mrs Brown to create a pro-forma sheet to help with this.
- Healthy Eating classes – Nicky has been doing cooking in school with Bugs in term 1 & 2 and now in Jungle. The children are enjoying it and doing excellent evaluation/feedback, and able to give feedback to Nicky.

Corina shared an email from Stephan;

"Please can you raise a topic about the work done on the website. I think Nicky's been leading it

1. New design looks great, love the new photos

2. All the content has been updated (updated policies in all areas I've looked) so it looks really fresh and informative

3. Diary and new capabilities for parent to log on and get information

Just wanted to pass on thanks for all the hard work. :)"

Vicky confirmed that a lot of work had gone into it and Nicky Clark had done much of it. She expressed thanks to Simon Eldon too for the new photos. She said that info about texts-to-parents service and the log in details went into the book bags. Ellen showed us the app that she had already installed on her photo and enthused about it, although others hadn't realised how useful it will be

Action – Mrs Brown to give more details to parents to follow up any confusion about the new App

Forthcoming Events

Bag 2 School – Monday 22 January, 9am collection

Charlotte has arranged the collection and displayed posters to advertise it. Lots of bags please!

Pancake Breakfast – Tuesday 6 February. Set-up from 7.30am, serving from 8am

Corina gave Nicky pro-forma begging letters for shops the food needed. Items on the menu this year include: honey, bananas and other fruit, sugar, lemon and orange. Nicky also asked for helpers to set-up, serve and tidy up afterwards;

Set-up and help – Nicky, Ruth, Jane – more help needed

Help and tidy-up – Corina, Allistair, Woz, Ellen

Action: Lots more help needed. Volunteers to contact Nicky.

Quiz Night

Allistair has discussed his with Dave, who is happy to be quiz-master again. He will come back with dates for discussion.

Film Night – Friday 23 February – 3pm

1st week back after half-term, and possibly another in the summer? 2 films to be shown, possibly Boss Baby and Sing, bags of healthy snacks and same ticket price as last year.

Volunteers so far: Jane, Allistair, Michelle A, Rachel W, Jo-Ann. Nicky will do food, but not be able to attend.

Laughton's Got Talent - Show Final - Saturday 28 April in the Village Hall

Ruth announced this year's star event!

All children are invited to perform an act of their choice, either solo or as a group, just like the real Britain's Got Talent. Ruth explained that there will be many volunteers needed for judging the heats and helping on the day of the final too. Ruth will announce to the children soon.

The heats will be at 1.15pm on;

Monday 9 March – Jungle

Tuesday 20 March – High Peaks

Wednesday 21 March – Underwater & Bugs

The independent judging of the heats in school from 1.15pm onwards. You will only be able to judge if your child isn't performing and it is completely anonymous.

Action: Please contact Ruth if you can offer to help with any of the heats judging or for the show.

PATINA (Parents and Teachers in the Arts) Moving On Parade – 6 July

Miss Mandy came in to the meeting to discuss this plan. She had attended a meeting on Monday with her counterpart at Firle School and Corina to see if the year 6 children might be able to take part in this popular local Moving-On Parade in the summer.

The cost will be £635 to take part in total. If the two schools enter together, and if the Year 6 parents contribute £10 per child (25 children across 2 schools) it means the costs will be spread and therefore feasible – although the Year 6 children will be expected to raise £200 themselves towards the entry to the event.

In return we will get;

- Parent/helper half day Withy-Making Masterclass on the afternoon of **Sat 16 June**
- 3 days of artist's help with brainstorming and the 'builds' in school, with Yrs 5 and 6
- Entry to the parade, followed by a Party in the Paddock and free swimming at Pells Pool afterwards
- If we raise enough we can also buy each child a souvenir t-shirt too.

Lots of ideas of how the Yr 6s could raise their money were suggested, including; Sponsored Zumbathon, Slime Workshop, Themed Breakfast, Pizza Friday.

Jane also pointed out that £50 is put to one side each year by the LSA to help fund the Green Car and/or PATINA, which might also mean we can afford to buy the t-shirts.

Some dates;

- Parent / Helpers Withy Masterclass: Sat 16 June, pm
Corina suggested that some new people might like to attend the withy class to learn the skills needed, there are only 8 spaces allocated (4 for our school) and it was agreed that this should be offered to the Yr 6 parents first. Liz F-G would like to, and Nicky and Ellen already expressed interest if there is space.
- Brainstorm Week: 21 - 25 June - Artist presents the theme and explore ideas in school with children
- Workshop Period: 18 June – 5 July – Artist some of the time, but parent help needed on other days.

Action – Ms Mandy to co-ordinate and discuss with children and circulate PATINA Fundraising events and dates to parents

AOB

LSA Cupboard – Allistair asked for a new lockable cupboard as the biscuits are being raided! Mr Herman has agreed to letting us have a slightly bigger cupboard too.

Action – Allistair to research

New Jugs – Nicky asked if she could buy some new water jugs as the current ones leak

Voted and Agreed

The date and time of the next meeting was discussed and it was decided that we'd hold it before pick-up time to enable even more people to be able to attend.

Wednesday 28 February, at 2pm – 3pm at school

(The meeting ended at 10.00am)