

LAUGHTON SCHOOL ASSOCIATION

Thursday 24 March | The Roebuck | 7.30pm

Minutes of the meeting

Present

Alistair Parsons	Chair
Margaux Allfrey	Secretary (Joint)
Nicky Anstiss	Catering Co-ordinator
Heidi Richards	Pre-school
Rachel West	Head Teacher
Ruth Lilley	
Stefan Vassall	

Apologies / Absent

Jane Alford	Treasurer
Corina Buckwell	Secretary (Joint)
Michelle Aloof	
Anne Anwyl	
Tamsin Dickie	
Kirsty Gillman	
Vanessa Barnard	
Jane Belton	
Megan DuToit	
Lou Eldon	
Liz Fraud-Gilbert	
Michelle Hammond	
Steph Kennard	
Sam Latham	
Jess Lawrence	
Sara McGowan	
Andy Sidebottom	
Mikki Sidebottom	
Suki Stokes	
Ellen Thomas	
Lynne Rule-Peters	
Gemma Burleton	

Secretaries Report

The February minutes were checked, actions checked and then they were signed;

Action to be checked – Thank you notes to completed for pancake breakfast - Corina
Thank you notes for raffle prize donations - Corina

Treasurer's Report

In Jane's absence the following report was distributed and read;

LSA Meeting 24.03.17

Monies out since last meeting

Drinks for LGT - £48.68

An assortment of invoices - £135.73

Monies received

Pancake Breakfast - £176.00

Film Night - £205.00

LGT – waiting for receipts

22.03.17 Balance in main bank account £3,069.81 (excl £50 float)

Balance in savings account £1,736.44 (incl £197.15-Sensory Garden)

Total balance £4,806.25

The balance on the Events Account stands at £872.19

Monies to go out

Pupil Point Badges - £250

Focus Week – Anti bullying week and e-safety - £200

Arts week - £200

Wish List

Choir Teacher - £100.00 contribution

Extra Samba kit - £100.00 contribution

Digital cameras - £160.00 contribution

Blackout Blinds - £1232+VAT (for 9 blinds)

Chair's Report / Events Report

Pancake Breakfast – Allistair firstly wanted to thank all the helpers who made the pancake breakfast possible and made it so much fun. The takings were down a little on last year - largely thought that this might have been because a number of children were buying 3 pancakes at once rather than paying for 2 and coming back to buy one separately. Secretly we were pleased their maths might have improved so they could see they were getting a good deal!! A great event which ran smoothly. THANK YOU to Nicky and her team or helpers.

Film Night - wow £205 - a well run event which worked really well, is great fun and went smoothly. The snack bags were particularly popular and much easier to manage than children helping themselves to biscuits etc.

Action - Thank you to Michelle Hammond for the yummy biscuits - Margaux

Action - Thank you to Waitrose for the brioche - Margaux

Action - Thank you to Roland for all his contributions to all the events - Margaux

Mother's Day Shop - another fantastic and popular event for the children. Thank you to Lynne and David and their team of helpers and we took an amazing £180. Great work.

Laughton's Got Talent - FANTASTIC. Ruth added in how much they had all enjoyed managing this event and getting it work so well. The takings look to be up as well at around £650 to £700. Amazing result and a lot of hard work went into making this event the success it is. So many thank you's to the amazing Production Team, Backstage, Bar and Snack team, Front of House, Judges (especially Mr Cleeve, the new judge) , the teachers and staff, the parents and most of all the children who were an absolute joy to work with.

LGT was filmed by 4 cameras and some parents have requested copies of their children acts - this is fine, they will get 4 files unedited and we ask them to make a donation towards LSA for these.

Action - Mrs West would love some photos to include in the newsletter - Ruth to get a couple of stills from film footage

Headteacher's Report

Mrs West started with some thank you's:

Pancake Breakfast was another fantastic event which seemed to run really smoothly with a team that are well organised. Everyone loves this event and the fact it raises £176 too is brilliant. Rachel had an idea of perhaps linking in a breakfast as another fundraiser during the year eg. a french cafe or theme of another country. One to discuss when there is a lull in other events. Big thank you to all those involved.

Film Night - this was really enjoyed by everyone - helpers as well as the children. The films of BFG and Secret Life of Pets were well pitched. Snack bags were great. Note not to have the film night and the pancake breakfast in the same week - to save Nicky's sanity :-)

Mother's Day Shop - thank you to all the team involved. Its lovely to see the children enjoying their shopping spree so much.

Laughton's Got Talent - a superb event and particularly outstanding for a Primary School. A couple of people who did not have children at the school even commented to Mrs West what an excellent night's entertainment they had. It is also great to have new members joining the Production Team - thank you Stefan for helping with the lights.

Katie Blood is coming into school on 21 April for an school assembly at 2.30pm, to which the parents are also invited, and afterwards for tea.

Action – LSA to organise the tea and cakes, Nicky to make a big cake for the event

E-Safety/NSPCC Workshop – 28 March, 8.45am for adults, in the hall

Mrs West is keen for parents to spread the word and bring along grandparents and other helpers who might like to get informed on this important workshop in order to spread the information about e-safety as widely as possible. It is going to be run by a representative of the NSPCC who will also be conducting a session for the children afterwards.

New green boards are going up to replace the existing noticeboards near Underwater classroom. The LSA will be having a new board there with space for the photos and Mrs West suggested we pin up the minutes from the meeting there.

Requests to fund items - update

Mrs West would like to have a whiteboard added to the noticeboard area to replace the black chalk boards - this will enable messages to be written to help communicate events - a useful extra communication cost. Agreed we would pay for the board - £165.

Choir - it was great to see the choir at Laughton's Got Talent and we agreed to help fund the choir for the year ahead from September but to revise each term - £150 a term. It was brought up that there is quite a lot of activities and funded extras like the choir which is for KS2 only and we need to make sure that those in KS1 are also involved in activities. It was suggested that potentially that KS1 will benefit from music workshops. The choir practice during Weds lunch break which is probably why there are so few boys and the numbers are not as great as they could be. The school will encourage more participation.

Sensory equipment and supplies for EYFS - Mrs Budd is trying out more messy play with sensory consumables eg. shaving foam, glitter, oil etc. and LSA agreed to a one off £50 payment to help with these supplies.

Forthcoming Events

Bag 2 School- these bags are coming in to school today and will be collected on 26th April

Action - Corina to help make a Bags2School poster to push out to get busy collecting and bringing bags in to school for collectio

It was agreed that it would be good to book another collection for after the Easter Holiday

Action – Can Kirsty please organise the booking?

Easter Mayhem – Friday 31st March, 3pm onwards

The events will include;

Chocolate Tombola – the children will be invited to bring in a chocolate egg or similar if they come in mufti on the last day of term. The names of the children that bring an egg and come in their home-clothes will be checked off a list in the morning for accuracy(!). Allistair to organize the collection of the eggs and the tombola at the end of the day.

Choc Hamper Raffle - Nicky to make up a chocolate hamper to be raffled to parents/adults at the end of the day. Nicky would love Easter theme donations eg. chocs, drinks etc.

KS1/KS2 Easter Hunt – ideas were discussed for this and two separate age-appropriate scavenger hunts were suggested. The class reps will need to be briefed properly this year in order to be better able to marshall the mayhem.

Action – Michelle A organising the scavenger hunt

Action – Nicky to arrange the prizes

Action – Class Reps to help with their classes

Pre-school Activity – Heidi is organising an activity for pre-schoolers and siblings to take part in. Might be a table based activity or a hunt. They will run it, charge £1 per person and keep their profits.

Tea, Coffee and Cake Stall – Corina volunteered to run this and Nicky said she will put out a request for cake/savouries donations.

Action – Volunteers to help run the stall with Corina, and to make food

Plant Sale - 12th May after school

Margaux and Corina to help coordinate.

Action – Corina to make a poster for plant donations

Cake Sales

Here is a list of cake sale dates:

- Fri 12th May - Pre School
- Fri 26th May - Underwater
- Thurs 15th June - Bugs
- Fri 30th June - High Peaks
- Fri 7th July - Jungle

Other dates for the diary for the busy Summer Term:

Refugee Week - organised by Mrs Dann at School 19th - 23rd June

Sports Day - 23rd June

Arts Week - 3 - 14th July Artsweek

Community Concert - 5th July

Lion King - 14/15th July

'Grow a Pound' idea

This was suggested at the previous meeting and discussed further and Mrs West continues to work on this idea.

AOB

Tesco

Tesco are running are requesting school initiatives to gain sponsorship for. Pre School have put forward a proposal and Mrs West to look at a suitable proposal to put forward for Laughton - ideas we talked about were French lessons or language workshops, yoga mats, or something for Artsweek.

Action – Mrs West to look into this

Mrs West left the meeting at 20.24

Calendar – It was discussed and generally felt that we are slow to promote activities or events at school. We could be more proactive on this and especially look to engage with parents with younger children at school. Stefan suggested we use the calendar functionality on the school website to send out invitations. We thought a Corina Christmas style calendar for the fridge might also help with the Summer Term. We will also print out the LSA minutes and put on the boards as you come in to school to help spread the word on what initiatives we are running.

Lion King – Ruth gave us an update on actions that were taking place for the Lion King. The first auditions have taken place and those through to the next round have been told. Hopefully parts will be allocated by the end of term. Tues afternoon at school rehearsals will be held and Weds pm after school there are rehearsals for the main parts. A scaffolding company have been contacted to help rig up a structure for lighting and to raise seating - we are hopeful that the equipment will be free but

we will need to pay for labour. Ruth is looking at raising money via sponsorship. The Chalvington Trust have kindly given £450 to put towards the production and these is great as the costs for the licence from Disney are high. A licence to film the production cost £200 but Ruth is hopeful this can be made back by selling DVD's.

LSA members – we discussed that new membership and involvement in the LSA is quite low especially in the lower part of the school. While there are often helpers on hand to help with events these are often the same group. Suggested ideas of an LSA coffee morning, perhaps send out a questionnaire like Ringmer Community College to gauge skills that parents have at the school and we can tailor this to what we are looking for eg. parents with engineering skills, gardening skills or tech skills. It would be great if class reps for LSA were able to attend more meetings to help disseminate information regarding events and help gather helpers from each year group.

Action - Stefan to look into whether automated calendar invites for events could work

Action - Margaux to get a template for the questionnaire from Ringmer

The next meeting will be on **Tuesday 9th May 2017, at 7.30pm** at The Roebuck
(The meeting ended at 8.45pm)

