



Acceptable use of ICT policy at Laughton Community Primary School.

We want you to have fun with ICT and learn lots of new things. There are some things we need to remember when using computers.

- ✓ I need to keep any passwords secret.
- ✓ When on the computer, my name and address is secret. I must not give them to strangers.
- ✓ If I see something that makes me upset while using the computer, I will tell an adult straight away.
- ✓ No-one should send or write anything that will upset somebody else.
- ✓ I must only access the activity my teacher has given me permission for

There are a few things that you must not do when using ICT. They are:

- ✓ I must not download anything without permission from my teacher.
- ✓ I must not use other people's work as my own.
- ✓ I must not record, either audio or video, anyone in school without their permission.
- ✓ I must only search for information that is appropriate for my age.

If you understand these rules, please sign below.

Child's name.....



Date.....